



Pacific States Plywood, Inc.

December 17, 2015

Office of Community Colleges and Workforce Development  
Dislocated Workers Unit  
255 Capitol Street NE, Third Floor  
Salem, OR 97310

Attention: WARN Act Coordinator

To whom it may concern,

This letter will serve as official notice under the federal Worker Adjustment and Retraining Notification (WARN) Act that a mass layoff may occur at:

Pacific States Plywood, Inc.  
419 South 28<sup>th</sup> Street  
Springfield, OR 97477

Based on the information available to us at this time, we expect that this action will be temporary and will apply to the majority of the employees at the facility of approximately sixty (60) persons.

We expect that affected employees may be off work beginning the week of February 15, 2016.

The job titles of the affected positions and the number of affected employees in each job classification are shown on the attached enclosure.

There will be no "Bumping Rights" extended to affected employees.

Should you have any questions concerning this matter, please contact me at 541-746-9635.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Dave Eckstine', written over a horizontal line.

Dave Eckstine

**PACIFIC STATES PLYWOOD, INC.**

**LIST OF POTENTIALLY AFFECTED LAYOFF EMPLOYEES**

<b>Job Titles</b>	<b>Total Affected</b>
FORKLIFT	2
PLYWOOD LAYUP	8
PLYWOOD STRING MACHINE	4
FINISH END PRODUCTION	8
ADMIN ASSISTANT	2
POLYLINE	1
UTILITY	3
MILLWRIGHT	5
ADMINISTRATION	6
<b>Total</b>	<b>39</b>